

**Termination of Employment Contract  
Initiated by FDH**

Dear \_\_\_\_\_ (name of employer) ,

I, \_\_\_\_\_ (name of the helper), wish to terminate my employment contract with you as domestic helper under the Domestic Helper Contract No. \_\_\_\_\_,

(Please “✓” as appropriate)

- by giving you \_\_\_\_\_ days/month(s) \* notice.
- by giving you \_\_\_\_\_ days/month(s) \* payment in lieu of notice.
- without notice.
- without payment in lieu of notice.

The last working day will be \_\_\_\_\_ (date).

Reason(s) for termination (if any):

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Yours sincerely,

\_\_\_\_\_  
(Signature of the helper)  
( \_\_\_\_\_ )(Name of the helper)  
\_\_\_\_\_  
(Date)

Acknowledged receipt by employer \_\_\_\_\_ (Signature)  
( \_\_\_\_\_ )(Name)  
\_\_\_\_\_  
(Date)

Note 1 : Please refer to Chapter 8 of “Practical Guide for Employment of FDHs – What FDHs and their Employers Should Know” for the rights and obligations of employers and FDHs regarding termination of employment contract.  
Note 2 : This is a document for reference only. Parties referring to this sample should ensure that its contents are appropriate for their use before adoption. They are also reminded to seek independent professional advice where appropriate.

\* Please delete where appropriate